**Town of Westport**

**Capital Improvements Planning Committee**

**Minutes - December 7, 2022 DRAFT**

Members Present: R. Brewer (Chair), S. Brayton, T. Gabriel, J. Hartnett, M. Kokoszka, M. Pecheco. Members Absent: G. Carreiro, N. Pearsall, B. Valcourt

Meeting called to order at 3:32 pm with a quorum being present. It was noted that three departments will be heard at a later date. They are the Schools, Information Technology and Highway.

1. Fire Department – Deputy Chief Dan Baldwin referred to the attached listed plan with five items, but indicated the first two items had been resolved by grants. The three now being requested were the replacement of Engine 2 with a forestry truck ($350,000), replacing the heating system of Station #2 (Briggs Road) ($30,000), and replacing one wall of siding on the main station ($50,000).

2. Police – Because of the acquiring of two police vehicles with *American Rescue Plan Act* (ARPA) money, the police department was seeking only one new vehicle ($60,000). The vehicle being replaced has been driven over 150,000 miles.

3. Town Hall:

1. Electrical Upgrades ($150,000) – It was indicated grant money from the Green Communities program may be available up to $25,000.
2. Painting is overdue on both outside trim and some interior surfaces ($125,000)
3. Town Hall parking lot needs to be reconstructed ($175,000).

d. A new maintenance truck is being requested ($45,000) and is considered significantly overdue.

General Comment: It was agreed that the projects would be ranked at a later date when all departments have presented their requests.

4. Next meeting - Wednesday, January 4, 2023, 3:30 pm.

5. The minutes of November 30, 2022 were approved.

6. Meeting adjourned at 4:07 pm.

Respectfully,

Richard W. Brewer, Chair

Attachments:

1. Fire Department requests with descriptions

2. Police Department request sheet – Police Cruiser

3. List of Town Hall requests

4. FY24 CIPC Project Spreadsheet (J. Hartnett)