

**Westport Historical Commission
Sept. 11, 2023 Meeting
at Town Hall Annex**

Present were Commission Chair Rud Lawrence (RL), members Caroline Bolter (CB), Bill Kendall (BK), Garrett Stuck (GS), Beverly Schuch (BS), Michael Waldman (MW) and Deborah Ciolfi (DC).

1. The meeting was called to order by the Chair at 6 p.m. with the above members present.
2. Minutes: The Aug. 7, 2023 meeting minutes were reviewed. Members asked that the minutes be amended by correcting the assigned monitors for 5 Windward Way to DC and GS; and to delete the word “technically” from the third sentence under 3. New Business, the text to now read “had been denied for failing...”.

MOTION by BS to approve the 8/7/23 minutes as amended above, seconded by CB. The motion passed on a 7-0 vote.

3. Treasurer’s Report: GS reviewed the Treasurer’s Report dated Sept. 11, 2023 indicating the current balances in all accounts.

MOTION by CB to accept the Treasurer’s Report as submitted. Seconded by BK. The motion passed on a 7-0 vote.

GENERAL BUSINESS

1. Monitor’s Reports: DC and GS reported on a visit to 5 Windward Way indicating the black solar panels installed were not obtrusive. The favorable report noted the installation covered most of the lighter colored roof. It was noted that the Commission had requested photos of the installation. A general discussion about solar panel installations followed. GS reported a visit to 31 Cape Bial Lane, where all was found to be in order as per the approved plans. DC reported that Jeff Wade appears ready to start his project, and will amend the certificate application to indicate a change in the color of the shingles.

HEARINGS

6:15 p.m. – 1928-30 Main Road – Application for Certificate of Appropriateness for the replacement of the gutter and fascia on the East side of the house. Property owner Richard Earle reviewed the plans to replace the wooden gutter with 40-plus feet of aluminum gutter, and replace fascia boards on the rear of the house with AZEK trim boards. After a brief recess, BK suggested the gutter ends be mitered and the owner agreed to amend the application to reflect that requirement.

MOTION by BK to approve the amended Certificate of Appropriateness for the planned replacement of the gutter and fascia boards, with the requirement that there are “mitered ends on the new gutter.” Seconded by BS. The motion passed on a 7-0 vote.

6:05 p.m. – 1919 & 1919A Main Road – Application for Certificate of Appropriateness for the addition of outdoor showers, and the removal and replacement of doors and windows. Owner Scott Jones and his design consultant reviewed plans for the main house (1919 Main Road) where no changes to the front façade are planned. He proposes the replacement of the door and the installation of three new windows to replace two existing windows in the rear of the building. The plans also call for the installation of an outdoor shower with cedar sheathing. For the rear cottage (1919A Main Road) the owner is planning to

replace shingles, remove and relocate rear door, and replace a window. An outdoor shower is also planned for this building. BK expressed his appreciation of the owner's plans to keep the exterior character intact, and to use Pella wooden windows to help preserve that character. GS asked for more details on the proposed shower installations. BS and DC volunteered to serve as monitors.

MOTION by BK to approve the Application for the Certificate of Appropriateness for the plans for 1919 and 1919A Main Road with a minor amendment. Seconded by BS. The motion passed on a 7-0 vote.

6:05 p.m. – 1985C Main Road – Application for Certificate of Appropriateness for garage renovations. Owner Maureen Beiser and architect Ashley Sparks reviewed the plans for renovations to the existing garage including raising the roof height, increasing the size of the dormer, the removal of a door, and the replacement of several windows. A small addition would increase the garage footprint. None of the work would be visible from Main Road, with visibility only from the river, they indicated. Pella Traditional Reserve wooden windows are to be used in the renovations. BS and DC volunteered to serve as monitors.

MOTION by BS to approve the Certificate of Appropriateness for the garage renovation plans as submitted. Seconded by MW. The motion passed on 7-0 vote.

GENERAL BUSINESS

2. Applications for Certificates of Non-Applicability: CB reported certificates issued for 2044 Main Road, for storm windows and dormer repair work; and for painting work planned at 1973 Main Road.

3. New Business: The Chair indicated that he has been reviewing Chapter 40 regulations concerning Commission governance that he will share with members at a future meeting. GS provided an update on the Town Farm, noting a tree removal was needed and the tree was removed by the Highway Department. Other future maintenance issues will be reported. Community Preservation Act funds have been awarded to cover the anticipated costs.

4. Adjournment:

MOTION by BK to adjourn the meeting at 7:10 p.m. The motion was seconded by BS and passed on a 7-0 vote.

Approval Date: 11/6/23