

**Westport Personnel Board  
Meeting Minutes  
Virtual Meeting-Remote Participation  
November 01, 2023**

Present: Cindy Brown (Chair) ,Nancy Holsworth, Carrie Cunha, Gary Carreiro

Absent: Greg Hardoby,

Cindy Brown called the meeting to order at 7:07pm .

Cindy Brown read the following: This meeting is being held remotely in accordance with the Governor of Massachusetts 'March 12, 2020, order suspending certain provisions of the Open Meeting Law, G.L. c.30A Section 20 and on March 29, 2023, Governor Healey signed a Supplemental 2023 Budget Bill allowing remote and hybrid meetings options for public bodies through March 31, 2025. This meeting is being recorded.

**1;Review /Discuss the interviews with the contending consultants for the Compensation and Classification study :**

Cindy Brown addressed the Personnel Board members and mentioned 2-3 weeks ago we met with two firms that had supplied a proposal to the town to do a wage and classification study for all of the employees in in town, minus the schools.

**2.The objective is to vote to recommend a firm to the Board of Selectmen:**

**Motion :** A motioned to recommend Gov HR with the caveat that we would like to have both wage and classification, as well as job descriptions done and the Town Administrator to negotiate as best, he can to get those accomplished was made by Gary Carreiro and Nancy Holsworth seconded the roll call vote was 4-0 in favor. Carreiro ;aye Cunha ;aye Brown ;aye Holsworth ;aye

**3. Minutes: N/A**

**Adjourn :**There being no further business to come before this meeting a motion to adjourn the meeting at 7:26 pm was made by Carrie Cunha and Nancy Holsworth seconded the roll call vote in favor 4-0. Carreiro ;aye Cunha ;aye Brown ;aye Holsworth ;aye.

Respectfully submitted,  
Jessica McKane Personnel Board Recording Clerk

**REFERENCE DOCUMENTS:**

11-01-23 agenda Personnel Board.pdf

