

Town of Westport Zoning Board of Appeals 816 Main Road, Westport, Massachusetts 02790

Application for Variance, Special Permit, Finding or Administrative Appeal

Applicant is responsible for providing 11 copies (1 original and 10 copies) of all documentation to the Town Clerk or the Zoning Board Clerk to initiate the application process.

Variance: A variance is needed when your project cannot meet requirements of the Zoning By-Laws.

Special Permit: The Westport Zoning By-Laws has provisions for several different special permits. Please refer to the Zoning By-Laws for details.

Administrative Appeal: An administrative appeal is needed if you disagree with an interpretation of the Zoning By-Laws, order, or other determination that has been made by the Zoning Enforcement Officer.

Finding: A non-conforming use or structure may be changed providing there is a finding by the Zoning Board of Appeals that such change shall not be substantially more detrimental to the neighborhood.

Subject Property

Address:		
Westport Assessor's: Map	Lot	
Registry of Deeds – DEED: Book	Page	
Registry of Deeds – PLAN: Book	Page	
If property is vacant or has no designathat intersection:		
Name of Applicant:		
Address:		
Contact Number:		
(Home)		(E-mail address)
Name of Property Owner:		
(If different from applicant)		
Address:		
Contact Number:		
(Home)	(Cell)	(E-mail address)

Name of Repr	esentative:			
Relationship of	representative to applicant	(e.g. lawyer, engineer,	etc)	
Address:				
Contact Number	er:			
	(Home)	(Cell)	(E-mail address)	
Applicant is:	Owner Tenant Other (explain)		Prospective tenant	
Application is	for (check all that apply): Finding Adm	Varianceinistrative Appeal	Special Permit	
In which distr	ict(s) is the property locate	ed?		
Business Unrestricted Aquifer Protection Adult Entertainment Overlay Science & Technology Overlay		Residence/Agriculture Flood Plain Telecommunication Facilities Overlay Noquochoke Overlay		
Dimensions of	Property:			
Frontag	e:	Square Footage:		
	lied to the Building Depar			
*If yes, pleas	e attach response from the I	Building Inspector/Zoni	ing Enforcement Officer.	
Describe the e	xisting use specifically and	d completely:		
(If more space	is required attach separate	sheet)		
Describe the h	istory of property use:			

If more space is required	attach separate sheet)	
Describe specifically and	l completely the Variance, Special Permit, Findin	ng or Administrativ
eing requested:		
If more space is required	attach separate sheet)	
tate which section(s) of	the By-Laws the applicant is appealing:	
ARTICLE#	SECTION	
MITCLE #	SECTION	
ARTICLE#	SECTION	
ARTICLE #	SECTION	
	attach separate sheet)	
-J		na doto(a)
	and of Americal combinations and decisions includi-	
	ard of Appeals applications and decisions includi	ng uate(s).

(If more space is required attach separate sheet)

In order to determine which type of appeal should be requested, as well the requirements for the appeal, the Zoning Board of Appeals encourages the petitioner to seek legal or other relevant professional advice. All information supplied in, and with, this application is sworn to be true, upon personal knowledge. I have reviewed and understand the standards governing decisions of appeals from the Town of Westport, MA Zoning Board of Appeals. I further understand that a non-refundable fee will be assessed for this application and payment is required at the time of application.

Funding outside consultant

When considering an application for a Variance, Special Permit, Administrative Appeal, or Finding, the Zoning Board of Appeals may determine that the assistance of outside consultants is warranted due, for instance and without limitation, to the size, scale or complexity of a proposed project, because of a project's potential impacts, or because the Board lacks the necessary expertise to perform the work related to the matter before the Board. To provide for such assistance, the Board may require that an applicant deposit a sum of money, in an amount to be determined by the Board, to retain and utilize the services of such consultants. In the event that such sum is insufficient to fund the necessary consulting services, the Board may require additional deposits. See Westport website (www.westport-ma.com/zoning-board-appeals) for further details.

Zoning Board of Appeals Procedural Rules and Regulations

The Westport Zoning Board of Appeals Procedural Rules and Regulations are available at the Westport website (www.westport-ma.com/zoning-board-appeals).

Applicant(s) Name (Print)		
Applicant(s) Signature(s)	Date	
Property Owner(s) Name (if different from applicant) (Print)		
Property Owner(s) Signature(s) (if different from applicant)	Date	
Date/Time filed with Town Clerk:		
Town Clerk		
		Town Clerk's stamp
Date received by Zoning Board of Appeals		